



Coldstream Hostel

Southland Boys' High School

Te Kura Tuarua o ngā Taitama Tāne ki Murihiku

11 Lees Street | PO Box 1543 | Invercargill | New Zealand

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HIRE THE HOSTEL - INFO & APPLICATION

Hiring Information

Coldstream, the boarding hostel of Southland Boys' High School, is a purpose-built facility located in the heart of Invercargill. During school holidays, the hostel is available for hire, offering comfortable accommodation for groups of up to 100 guests. Whether you're attending a sports tournament, conference, or community event, Coldstream provides a practical and welcoming base for your stay.

General Information

Linen

Coldstream Hostel provide all linen (pillow, pillowcase, duvet with inner, bottom sheet and towels) for your stay. There is a small charge for this which you will see below in our pricing structure.

Laundry

Laundry facilities are available for your use at Coldstream Hostel. This includes two washing machines, a dryer as well as a drying room.

Arrival and Departure Times

Arrival Time: Ideally 2pm onwards but this can be negotiated if required.

Departure Time: 10:00 am

Wi-Fi

Available in the hostel - password is available on arrival.

Common rooms and Smart TV are available for your use during your stay.

Hiring Costs

Hire rates per person, per day (all rates are exclusive of GST).

Bed & Accommodation	\$55.00
Breakfast (continental)	\$15.00
Breakfast (cooked)	\$22.00
Lunch (packaged)	\$15.00
Dinner + Dessert	\$30.00
Linen, laundry use and cleaning fee	\$25.00 (one off charge per person per stay)

The Director of Boarding reserves the right to revise these prices. Any necessary increase will be advised prior to confirmation of booking.

NB: bookings during Statutory Holidays may incur additional costs.

Facilities

This venue is heated throughout and can accommodate up to 115 people.

- 9 dormitories that can sleep 9 – 10 people.
- 3 dormitories that can sleep 4-6 people.
- 8 single rooms.
- 2 double rooms.
- Sick bay with 2 beds.

The dining room is fully equipped with a microwave, fridge, instant hot water, and cool filtered water.

Meals

The below are examples only of what may be offered during your stay.

Breakfast	• Bacon & Sausages • Scrambled Eggs • Baked Beans • Toast Bread White/Whole Meal/Multigrain Bread • Array of Condiments • Coffee & Tea
Lunch (Pack your own)	• Fresh Freyas Sandwich or Ploughman's White Bread Filled with Salad Items & Mayo with Chutney and your choice of Roast Beef and Chicken or Vegetarian • Choice of Homemade Chocolate Cookie or Raspberry Brownie Slice or Banana Cake • Choice of Fresh Fruit Piece Apple/Orange/Banana
Dinner	<i>Choose one of the Following Dishes:</i> • Beef Bourguignon • Pork Roast & Crackling • Battered or Crumbed Fish Fillets & Tartare Sauce • Roasted Herbed Chicken Legs • All served with Seasonal Vegetables & Condiments <i>Choose a Salad:</i> • Fresh Green Salad or Orzo Pasta with Pesto & Salami <i>Dessert:</i> • Apple & Berry Crumble with Ice Cream Or Meringues topped with Whipped Cream & Fruit Compote

Extra cost: All meals are prepared by the catering staff and served in the dining room. Those who have special dietary requirements may have a higher cost incurred per meal. Our catering team prepare food to the best of their ability but cannot guarantee it will be allergen free. We will require you to provide us with any dietary requirements prior to your stay, so our catering team can be prepared.

There are no cooking facilities available for the use of the hirer. Hirers are permitted to use the facilities provided in the dining room eg. microwave, fridge, tea and coffee making facilities provided.

Rules and Guidelines

1. Smoking and vaping or associated smoking/vaping paraphernalia is prohibited on hostel grounds.
2. Alcohol is prohibited without negotiated permission from the Director of Boarding.
3. There is to be no excessive noise.
4. Adult supervision always required.

There will always be a staff member on call during your stay. This will be communicated to you before your arrival and this staff member will provide an induction of the facilities upon your arrival.

In the unlikely event of an emergency the alarm will sound continuously. Everyone must evacuate the building immediately via their nearest EXIT and make their way to the Assembly Point located on the open grass area on Less Street. If fire alarms are activated by any person in a hiring group for any reason other than fire, a callout fee will be charged to the group responsible. You will be shown this fire evacuation procedure during your induction.

Confirmation of final numbers and dietary requirements is required 14 days prior to your arrival date. If you cancel your confirmed booking within 14 days of your arrival date, a charge reflecting the purchase of provisions will be made.

If a confirmed booking is cancelled within 21 days prior to the commencement of hiring, the hirer will be charged a penalty of 20% of the total tariff, or the actual costs incurred, whichever is the greater.

One person representing the group must be responsible for the total hire, signing of contract and paying the accommodation costs.

There is a 10% deposit required to confirm the booking. This is payable eight weeks prior to the hire. You will be invoiced for both the deposit required and full amount owing. Full payment must be received 4 weeks prior to hire.

The hostel premises will be inspected immediately following the hire, and in the event of damage or misuse of the hostel, full costs will be sought.

Application for Hiring Accommodation (Coldstream Hostel)

Name of organisation:

Contact Person:

Address:

Phone:

Email:

Arrival date:

Arrival time:

Departure date:

Departure time:

Total numbers attending:

Hire rates per person, per day (All rates are exclusive of GST)		Booking Numbers
Bed & Accommodation	\$55.00	
Breakfast (Continental)	\$15.00	
Breakfast (Cooked)	\$22.00	
Lunch (packaged)	\$15.00	
Dinner + Dessert	\$30.00	
Bed & Accommodation	\$55.00	
Breakfast (Continental)	\$15.00	
Linen, laundry use and cleaning fee (one-off charge per person per stay)	\$25.00	

	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu
Bed														
Breakfast														
Lunch														
Dinner														
Linen														

Payment

Payment is made to: **Coldstream Hostel**

Bank Account No: **12-3154-0105108-00.**

Signature

I accept the terms and conditions as outlined in this application form.

Signed:

Date:

Printed Name: