



Southland Boys' High School

Information Booklet

*Not for school but for
life we are learning*

Non Scholae Sed Vitae Discimus



Table of Contents

Welcome	3
Board of Trustees	4
Members of the Board of Trustees.....	4
Mission Statement	5
Absences	5
Accounts and Payment Information	5
Breakfast Club	6
Bus Transport.....	7
Canteen.....	7
Conduct	7
Enrolment.....	7
Family Holidays / Special Leave	7
Guidance Counsellor	8
House Groups	8
Keeping in Touch With You.....	8
Medication.....	9
Messages for Students	9
Parent / Teacher Association [PTA]	9
Production.....	9
Property	10
Reporting to Parents.....	10
Royal Blue.....	10
School Hours	11
School Year.....	11
Staff	11
Stationery	12
Syndicate Leaders and Deans.....	12
Telephone	12
Tutor Groups.....	12
Uniform.....	12
Whānau / Caregiver Information	15

Welcome



It is always a pleasure to welcome new whānau to Southland Boys' High School. We hope that you will always feel welcome and we look forward to seeing you around the school, at meetings, cultural performances, sporting fixtures and other important occasions. We look forward to sharing a partnership with you in the education of your son.

Our school was established in 1881 and is one of the oldest state schools and the only boys Y7 – 13 state school in New Zealand. For over 130 years, we have been educating young men to be independent, curious, lifelong learners. Our focus is on personalising learning and on excellent teaching and learning.

Our aim is to provide a broad education that will equip your son for the life he will lead in the future. SBHS is a place where boys experience as many opportunities as possible to help them develop balance in their lives, to help them learn about themselves, their future careers and their continuing education. We encourage them to be involved in a variety of activities so that they can grow into young men who will contribute positively to their future communities.

We look forward to welcoming you to our community.

A handwritten signature in black ink, appearing to be 'S. Coe', written in a cursive style.

Simon Coe
Rector



Not for school but for life we are learning

Non Scholae Sed Vitae Discimus

Board of Trustees

We are proud to be able to offer excellent educational opportunities to all students at New Zealand's first state Year 7 to 13 single sex boys' school.

At SBHS, research is ongoing to seek the best teaching practice for our boys. The Rector and Staff, in close liaison with the Board of Trustees, have developed a strategic plan that sets direction for the school, taking into account its charter, community resources and above all, the needs of the students. This plan includes indicators, guidelines and goal setting, together with self-review procedures that can be highlighted, rolled over or updated as required.

To ensure that our school is delivering the very best teaching practice, ongoing self-review and appraisal systems are in place. Our focus is on raising student achievement. The Board, Rector and Staff are working towards achieving clearly stated annual targets and plans to enable SBHS to continue to provide excellent education for your sons.

Jan Ormsby / BoT Chair

Members of the Board of Trustees

<i>Rector</i>	Simon Coe
<i>Trustees</i>	Jan Ormsby [Chair]
	Sarah Brown [Deputy Chair]
	Cam Froude
	Amy Kubrycht
	Emms Smail
	Paul Stirling
	Charleen Withy
<i>Staff Representative</i>	Warren Ruwhiu
<i>Student Representative</i>	George Heenan
<i>Executive Officer</i>	Jo Keary
<i>Secretary</i>	Nic Roberts

If you wish to write to the Board of Trustees either email at BoT@sbhs.school.nz or by mail:

- The Secretary
Southland Boys' High School Board of Trustees
P O Box 1543
Invercargill 9840

BOT Elections are held every three years for the five parent representatives on the Board. The Board is the governing body of the school and it is important that it fairly represents the community it serves.

Board of Trustees meetings are held in the School Library. These are public meetings and you are welcome to attend.



Not for school but for life we are learning

Non Scholae Sed Vitae Discimus

Mission Statement

Vision Statement: SBHS is a place where young men learn to think for themselves, define their role and acquire the tools required for the road ahead

Motto: *Non Scholae sed vitae Discimus* [Not for School but for Life we are Learning]

Absences

We have an absence line to record up-to-date information when your son is absent or late for school. Call before 9:00 am on any day your son is absent by telephoning 211 3003 extension 810 and answering the pre-recorded questions, which include your son's name, Tutor Group, reason for absence, length of absence, name of person phoning in. This facility is available at any time, day or night, so you need not wait until office hours to phone in. As soon as we have the period one absences, we check off those that are explained, and phone or text you with any queries. Other options include emailing the school on sbhs.attendance@sbhs.school.nz.

Accounts and Payment Information

Payment Options

- Payment of fees at the start of the year, and additional costs to be paid as they occur
- Set up a school [direct credit] account, paying a set amount weekly or fortnightly. Information regarding setting up an account can be obtained from Evelyn Buick in the School Office [03] 211 3003 extension 838.

Approximate Costs for Standard Activities Years 7 and 8 [subject to change]

Item	Additional Information	Approximate Cost
School activity fee	Tax deductible, voluntary payment to support co-curricular activities [not funded by the government] such as library books, sports equipment, and prizes. Families with more than one child at SBHS pay \$165.00 per family	\$100.00
Photocopying fee	Covers communications sent home	\$7.50
Southlandian	The school magazine	\$12.00
ID Cards	Issued to each student, each year	\$7.00
PTA contribution	Tax deductible, voluntary payment to support the PTA to provide equipment / services to the school	per family \$15.00
Borland Camp	Year 7 – Term 1	\$220.00
Deep Cove Camp	Year 8 – Term 3	\$300.00
Year 7 & 8 Art	Additional materials	\$30.00
Year 7 & 8 Science	Additional materials	\$8.50
Year 8 Food Technology	Ingredients	\$100.00



Not for school but for life we are learning

Non Scholae Sed Vitae Discimus

Item	Additional Information	Approximate Cost
Have A Go day – Year 8 only	PE and Sport – additional activity	\$45.00
Field Trips	Covers bus costs	\$20.00
Life Education Bus		\$4.00
Yr 7 & 8 Technology	Materials	\$25

Approximate Costs for Activities Years 9 to 13 [subject to change]

Item	Additional Information	Approximate Cost
School activity fee	Tax deductible, voluntary payment to support co-curricular activities [not funded by the government] such as library books, sports equipment and prizes. Families with more than one child at SBHS pay \$165.00 per family	\$100.00
Photocopying fee	Covers communications sent home	\$7.50
Southlandian	The School magazine	\$12.00
ID Cards	Issued to each student, each year	\$7.00
PTA contribution	Tax deductible, voluntary payment to support the PTA to provide equipment / services to the school	per family \$15.00
Technology	Additional non funded materials	\$120 - \$235 <i>Year Level Dependant</i>
Catering	Additional non funded materials	\$120 - \$280 <i>Year Level Dependant</i>
Outdoor Education	Additional non funded costs	\$800 <i>Year Level Dependant</i>
Physical Education	No camps included	\$30 - \$80 <i>Year Level Dependant</i>

Breakfast Club

At SBHS we understand that a regular and nutritious breakfast is paramount for students to operate at their optimum level throughout the day. We also understand that there are a thousand reasons why this is not possible for all students. To meet this need, with the support of Fonterra, Sanitarium and the PTA we run a Breakfast Club from 8am-8.40am every school day. Students can come in and enjoy a breakfast of Weetbix, toast and milo. There is no cost and no registration.

The Breakfast Club runs in the Cornwall Block and we welcome all students who missed breakfast, for whatever reason, to join us.



Not for school but for life we are learning

Non Scholae Sed Vitae Discimus

Bus Transport

Bus transport to Southland Boys' High School is provided by McDermott's Coach Lines [Country] - 03 218 2419, and Invercargill Go Bus [City] 03 218 7108. Please contact them for details of bus routes, pick up and drop off times, etc. Payment arrangements are made with the company concerned.

Canteen

The school canteen is open at 8:15 am for breakfast and at interval and lunchtime. EFTPOS is available in the Main Office and the Canteen. We do not give out cash.

Conduct

We expect the boys to follow the school rules, which are based on our Values - Perseverance, Respect, Responsibility, Honesty, Compassion and Service. We expect good behaviour, punctuality and tidiness of appearance both in and out of the school grounds. Boys are expected to be good citizens, upholding both our values and the law of the land. SBHS will take all lawful, necessary measures to ensure that its staff and students work in a drug and alcohol-free environment.

Enrolment

The process and timeline for enrolment is agreed by Invercargill Secondary and Primary Schools. This is the process for 2020: [Dates for 2021 TBA]

- 30 July Open Day
- 4 - 21 August Individual school tours [*phone [03] 211 3003 to make an appointment*]
- 28 August Enrolments Close [*enrolment forms must be accompanied with either a birth certificate or passport*]
- 4 September Acceptances posted / emailed to parents
- 13 November New Entrant Morning

Family Holidays / Special Leave

All requests for special leave should be made in writing to the School.

- Wherever possible, you should always arrange family holidays during school holidays
- Students get generous time away from school and do not need extra days attached to long weekends
- If your son has a good record of attendance and is up to date with schoolwork, permission is more likely to be granted
- We expect such requests to be the exception, rather than the norm
- Teachers may set work to be done during the holiday. Make it clear to your son that the time will be set aside each day for this work to be done



Guidance Counsellor

The School Guidance Counsellor is available to the students, staff, caregivers and whānau in the school community.

The School Guidance Counsellor role includes:

- Helping clients to explore their difficulties and concerns, and to develop their capabilities and resilience
- Fostering conditions in which a client can grow and develop as a person
- Offering leadership and sharing expertise in promoting positive relationships
- Promoting awareness of and respect for difference
- Advocating for those who are disempowered

House Groups

When young men feel a strong connection to something they invest more into the relationship. As such we foster this sense of belonging through our House Competition. It is like belonging to a family. Every boy takes part in sporting and cultural competitions throughout the year. All of the events are selected and constructed to build the sense of belonging that will define your son's time with us. He will build lifelong memories and will work his way through the ranks of the House over his time with us to the point where he will take a leadership role in Year 13.

The school is divided into five houses, each named for an historical aspect of the school and its wider community. The Houses are Coldstream, Deaker, Uttley, Pearce and Grant. Each year these houses compete for the honour of holding the Uttley Cup as House Champions, and every boy of every age contributes to the victory that holding the cup represents – it is a true team effort. House competitions include Athletics Day [which is a highlight of the year], Haka competition and an assortment of other endeavours throughout the year. Your son's successes will benefit his House and will be celebrated by students of all age groups throughout the school.

Keeping in Touch With You

The KAMAR Parent Portal

At SBHS, our student management system is KAMAR. You can access information about your son's learning on the Parent Portal, along with the daily notices and full school calendar. You will be given log on information when your son starts at school.

Work Completion

Each week your son's teacher will record his work completion data. This is available to you on the Parent Portal.

Criteria for Work Completion:

- Being prepared for work e.g. with correct books, stationery
- Completing set tasks or activities in class
- Participating in class discussion or group work
- Making a satisfactory attempt to complete homework/assignments



What the Grades mean:

- 3 meets expectations for *all* criteria = all set tasks completed
- 2 meets expectations for *only some* of the criteria = some set tasks completed
- 1 *does not* meet expectations for *any* of the criteria = little or no set tasks completed

Print and Social Media

The SBHS Newsletter is published regularly. It is emailed to parents and uploaded to the School website and Facebook page

The SBHS Website [www.sbhs.school.nz] and Facebook page are other points of contact for the school.

Medication

Parents should inform the school in writing about any medication that their son is taking. Any medication will be stored in the locked cabinet in the school office. A medication register is kept which includes name of medication, dosage and schedule for taking. All Medical information is required on the enrolment form.

Messages for Students

We will pass on urgent messages to students during school times, but we do ask for your co-operation in avoiding reminders about appointments and other personal messages. We can cope with occasional forgotten lunch or gear and can contact your son if you phone before 9:00am. Please try to avoid phoning during interval [10:45 - 11:05am] or lunchtime [1:30 – 2:15pm]. We appreciate your tolerance and co-operation. Please do NOT ring or text your son during class time.

Parent / Teacher Association [PTA]

The Southland Boys' High School PTA [Parent Teacher Association] meet monthly in the Staffroom. They support the school in a range of ways, providing extra equipment and sponsorship for the students and for activities that are not funded by the government. The Surf 'n' Turf raffle, and Blokes and Sheds tours are events that raise significant funds for these activities. The PTA also provide an important connection between the school and whānau at Open Day, Sports' Day and New Entrants' Day, meeting and greeting parents and students at these events. New members are always welcome. See the Newsletter or website for details or contact the Co-President, Nicole Murrell, or Victoria O'Connell [Attention PTA: mail@sbhs.school.nz].

Production

At SBHS we offer opportunities for all our boys to shine in their own way. For many this is in the classroom, for others it is in a band or on the playing field. For those that shine on the stage we have two yearly productions, one for Year 7-10 students and one for the Senior school. These productions are a lot of fun and give our boys a chance to make their mark on centre stage.



Property

Boys are responsible for the safety of all their property. All property should be clearly and permanently named so it can be returned to students. If unnamed property remains unclaimed by the end of each term it is then donated to the Salvation Army. Money or other small valuables may be left temporarily at the school office. Students require a padlock for their scooters or bikes.

Reporting to Parents

Real time reporting is available at any time on the Student and Parent Portal, as grades are entered by subject teachers.

Year 7 - 10

Subject reports are uploaded to the Student and Parent Portal during the year. You will be advised by email when these will be available.

Year 11 – 13

NCEA Internal Progress Tracking Reports are also made available via the Student and Parent Portal. You will be notified by email as these are updated.

Parent / Student / Teacher Subject Interviews

At SBHS we believe that education is a partnership between the home, the school and the student.

At Year 7 and 8 we hold Academic Counselling meetings, which are a three-way discussion between whānau / parents, students and teachers to discuss current progress and to set new learning goals. These happen three times a year. The Year 7 and 8 classes do not run on these days to enable the meetings to run throughout the day. Discussion points will be uploaded to the Parent Portal for you and your son to discuss as a starting point for the meeting, so that everybody is prepared for the discussion. Your meeting will be 15 minutes long.

Parent / student / teacher subject interviews for all Years 9 to 13 occur three times a year. You will be notified of the dates of the interviews by email, with instructions on how to book the interviews online at www.schoolinterviews.conz.

Royal Blue

At each level of the school we offer the students a chance to represent us on fields and courts around the country. In Year 7 & 8 your son will have the opportunity to try out for teams that compete against Balmacewan Intermediate. In Years 9-13 we compete regularly against Otago Boys' High School, King's High School, Waitaki Boys' High School and John McGlashan College. These regular competitions give our school the ability to perform on the National Stage with regularity. Many of our students are current National Champions in their chosen fields and all are supported within the school to build upon their success whilst continuing to excel in the classroom.



School Hours

Boys are expected to be in the school by 8:40am every Monday, Tuesday, Thursday and Friday. Lessons begin at 8:45am. Lunchtime is 1:30- 2:15pm. School ends at 3:15pm.

On Wednesdays' school begins at 9.15 am. Lunchtime is 1.00 pm and school ends at 2.45 pm.

School Year

All arrangements for the opening of the school year will be published on the School website <http://www.sbhs.school.nz>, Facebook Page and in the Southland Times at the end of January.

Staff

Some important initial contacts [2020]:

Role	Name	Phone	Email
Board of Trustees [Chair]	Janice Ormsby	[03] 211 3003 extn. 867	BoT@sbhs.school.nz
Rector [Principal]	Simon Coe	[03] 211 3003 extn. 867	simon.coe@sbhs.school.nz
Associate Rector	Ray Laurenson	[03] 211 3003 extn. 813	ray.laurenson@sbhs.school.nz
Senior Master - Curriculum	Michael Buick	[03] 211 3003 extn. 899	michael.buick@sbhs.school.nz
Senior Master - Pastoral	Leon Dunn	[03] 211 3003 extn. 826	leon.dunn@sbhs.school.nz
Head of Y7 & 8	Andrea Mulligan	[03] 211 3003 extn. 805	andrea.mulligan@sbhs.school.nz
Y7 Syndicate Leader	Katie Tull	[03] 211 3003 extn. 404	katie.tull@sbhs.school.nz
Y8 Syndicate Leader	Nikki Boyce	[03] 211 3003 extn. 420	nikki.boyce@sbhs.school.nz
Yr 9 Dean	Kim Mortimer Robyn Welsh	[03] 211 3003 extn. 806 [03] 211 3003 extn. 826	kim.mortimer@sbhs.school.nz robyn.welsh@sbhs.school.nz
Yr 10 Dean	Kiri Hogan Heather Petelo	[03] 211 3003 extn. 806 [03] 211 3003 extn. 806	kiri.hogan@sbhs.school.nz heather.petelo@sbhs.school.nz
Yr 11 Dean	Jason Dermody	[03] 211 3003 extn. 806	jason.dermody@sbhs.school.nz
Yr 12 Dean	Chris Marsh	[03] 211 3003 extn. 806	chris.marsh@sbhs.school.nz
Yr 13 Dean	Warren Ruwhiu	[03] 211 3003 extn. 806	warren.ruwhiu@sbhs.school.nz
Guidance	Kaaren Wilkes	[03] 211 3003 extn. 869	kaaren.wilkes@sbhs.school.nz
Main Office	Lynn Williams	[03] 211 3003 extn. 800	lynn.williams@sbhs.school.nz
SBHS Attendance	Lisa Heslip	[03] 211 3003 extn. 810	lisa.heslip@sbhs.school.nz
Accounts	Evelyn Buick	[03] 211 3003 extn. 838	evelyn.buick@sbhs.school.nz
Sports' Director	Peter Skelt	[03] 211 3003 extn. 841	peter.skelt@sbhs.school.nz
Coldstream Hostel	Sue Mills	[03] 218 6013	sue.mills@sbhs.school.nz



Stationery

Stationery is available at town stationery shops. A list of stationery required at the beginning of the year is available from the school office or on the school website <http://www.sbhs.school.nz>.

Syndicate Leaders and Deans

In Year 7 and 8 your son will be part of a homeroom where an experienced educator of boys will lead him through the year taking careful steps to ensure that the curriculum is tailored to his learning needs to ensure that he makes swift progress. Working with the Homeroom Teacher on pastoral and wellbeing matters is his Syndicate Leader. The Syndicate Leader oversees the progress of the year group and works with all students to ensure that balance is maintained between the individual and group dynamic.

Once your son progresses to the Senior School his Dean will take over the pastoral mentorship role. His Dean will work as a shepherd ensuring that school, class, individual and whānau cohesion is maximised leading to a productive and fruitful schooling experience.

Telephone

There is a phone at the office that students may use for emergencies only.

Tutor Groups

The Academic Tutor is the teacher assigned to your son's Tutor Class. Our House groups are split into Tutor classes with a mixture of students from Year 9-13 in each class. Your son will stay with his Tutor Class for the duration of his studies. The class is led by a senior student and meet three times a week. Your son's Tutor is the first point of contact for whānau requiring information about your son. This system replaces the Homeroom Teacher who acts as the conduit to all of your son's educational experiences at Year 7 and 8.

Uniform

Why does a school have a uniform? The answer is simple; we want our students to stand out based on their actions and their achievements and not for the shoes they wear or the clothes they can afford. SBHS believes very strongly that our young men should be measured by their character, as such we expect a uniform approach to clothing, hair styles and jewellery. Individualism is highly important, but individualism should be expressed by action and not by adornments.

It is not about the clothes you wear, but the life you lead in those clothes.





Our uniform options are straight forward, suited to our climate and reasonably priced. No child will be denied a full uniform because of cost. We use a discretionary fund to support families in need.

Wearing of the Uniform

- Wearing the school uniform correctly is a school requirement. Students are to wear the uniform when walking to and from school and through-out the school day, except at PE when they wear their PE gear
- Shirts are to be tucked in, cuffs buttoned or sleeves neatly rolled up
- White shirts – top button done up [please purchase shirts by neck size so that this can happen]
- The school jacket is the only jacket that is permitted. This includes when students are walking to and from school
- Team jerseys, track tops, hoodies are not part of the dress uniform and are not to be worn at school or when walking to and from school
- Year 12 and 13 students are to wear the Number One uniform [blazer, white shirt, tie, grey trousers, black leather dress shoes]

All boys must wear school uniform. Parents are asked to see that all items are named and kept in good order at all times so that the students may take pride in their appearance. Some new uniform items are available from the school and some items from H & J Smiths.



Not for school but for life we are learning

Non Scholae Sed Vitae Discimus

Standard School Uniform [Compulsory Years 7 – 10]

- Navy blue cotton or flannel shirt
- Navy blue SBHS pullover or SBHS vest
- Navy serge shorts or le Faitaga
- Navy blue SBHS socks
- Black leather lace up dress shoes with non-marking soles
- SBHS school jacket [No other jacket is permitted]
- SBHS scarf [optional]
- Navy blue beanie [optional]
- NZ Standards Approved cycle helmet

Year 11

The wearing of the senior uniform is a privilege. Year 11 students may wear either junior or senior dress uniform. If they wish to wear the senior uniform, they must demonstrate that they can respect the privilege.

Dress Uniform [Years 11, 12 and 13]

- White shirt
- School tie
- Charcoal grey SBHS school trousers or le Faitaga
- SBHS school blazer [compulsory at Y12 and 13 for all senior students whilst representing the school during events] SBHS school vest, black leather dress [school] shoes with non-marking soles
- Navy blue or charcoal grey socks [Year 11 – 13 boys may continue to wear either the junior uniform or the senior dress uniform, but not a combination of both]

PE Uniform [Years 7 – 10 Compulsory]

- SBHS top SBHS PE shorts
- Gym Shoes - Non marking soles

This uniform is for PE, not classroom or street wear. Please order from the school in advance to ensure your son has his in time.

SBHS Year 7-10 Uniform	SBHS Yr 7-10 HPW Uniform
<ul style="list-style-type: none"> ▪ French navy jersey ▪ French navy shirt ▪ French navy shorts ▪ le faitaga [optional] ▪ School Vest ▪ School Socks* \$12.00 ▪ Black leather school shoes [non-marking soles] 	<ul style="list-style-type: none"> ▪ PE top * \$45.00 ▪ PE shorts * \$45.00 ▪ Rugby socks* \$15.00 ▪ Own socks ▪ Own gym shoes [non-marking soles]



SBHS Year 11-13 Uniform

- Royal blue blazer
- White dress shirt
- Grey dress trousers
- le faitaga [optional]
- Black leather school shoes [*non-marking soles*]
- School vest
- Tie* \$21.00
- Dress Socks [*black / navy*]

SBHS Year 7–13 Outer Uniform

- School jacket * \$95
- Scarf \$30
- Beanie [black or blue – optional]

* Available from SBHS Uniform Shop

All other items apart from school jackets are available from H & J Smith [contact them for prices]

The school uniform shop is open for jackets, ties, school socks, rugby/PE shorts, rugby jerseys, PE tops and rugby/soccer/hockey socks between 8.00 am – 3.30 pm daily or other times by prior arrangement by phoning 03 211 3003. All regulation school uniform is available from H & J Smith Invercargill.

Personal Grooming

Hair

- Hair must be natural in appearance. Unnatural colours and/or multi-coloured hair is unacceptable
- Hair length must be appropriate for school – off the collar and out of the eyes
- Extreme hairstyles are not acceptable. These include shaven, mohawk, tails, steps, dreads or other extreme fashion styles
- Faces must be clean-shaven. Beards, moustaches, sideburns are not acceptable

Jewellery

The ONLY jewellery that is permitted is:

- A wristwatch
- One pair [one for each ear] of small, plain [gold or silver], discreet keepers for pierced ears. Stretchers are not permitted. Other visible piercings are not permitted

Tattoos

- Tattoos that are visible in either the junior or senior dress uniform are not permitted

Refusal to follow these school rules and regulations will be seen as continual disobedience.

Whānau / Caregiver Information

If there are any changes to your personal emergency contact information i.e. address, telephone number, cell phone, email etc. please phone 211 3003, as soon as possible. Please notify us of any changes during the year.



Not for school but for life we are learning

Non Scholae Sed Vitae Discimus



181 Herbert Street
Invercargill 9810
[03] 211 3003
mail@sbhs.school.nz
www.sbhs.school.nz



Not for school but for life we are learning
Non Scholae Sed Vitae Discimus